

Paid Lunch Equity (PLE) Tool Step by Step Instructions – 2014-2015 School Year

Use these instructions if you plan on increasing the weighted average paid lunch price to meet the requirement.

*The weighted average price for the 2014-2015 School Year is **\$2.65**.*

You will need the following information to calculate the Weighted Average Price for SY 2014-2015:

- SY 2010-11 Weighted Average Price or SY 2013-2014 Unrounded Price Requirement from 2013-2014 PLE Tool, *Report Tab*
- All paid lunch prices for October 2013
- Number of paid lunches served associated with each paid lunch price in October 2013

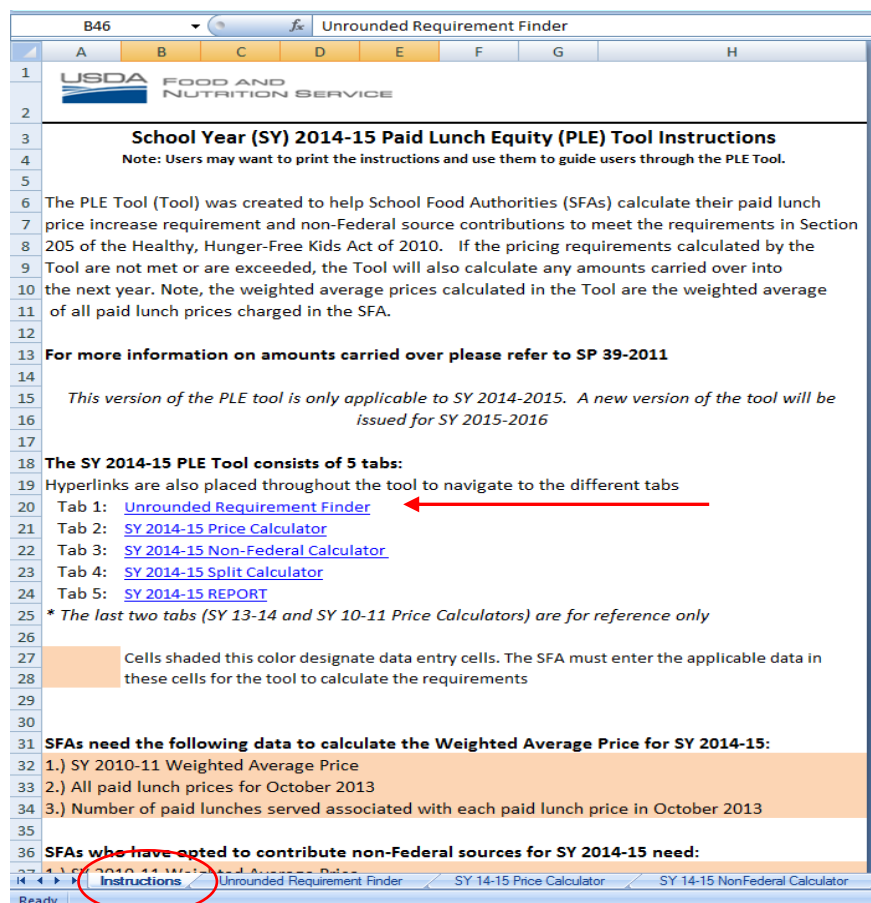
If you did not run the PLE Tool for SY 2013-2014, you will need:

- 2010-2011 average weighted price
- All paid lunch prices for October 2013
- Number of paid lunches served associated with each paid lunch price in October 2013


Or

- All paid lunch prices for October 2010 and October 2013
- Number of paid lunches served associated with each paid lunch price in October 2013

Start at *Unrounded Requirement Finder*. You can find this link on the *Instructions* tab.




Enter in the SY 2013-14 Unrounded Price Requirement in the peach box under Step 1.
 This is found on the SY 2013-2014 Report Tab from the 2013-2014 PLE Tool. *If you do not know your SY 2012-13 Unrounded Price Requirement, skip to page 4 in the instructions.*

B7 2.51						
A	B	C	D	E	F	
1	 USDA FOOD AND NUTRITION SERVICE					
2						
3						
4	Step 1					
5	Enter the SY 2013-14 Unrounded Price Requirement in the box below		SY 2014-15 Weighted Average Price Requirement			
6	<i>This is can be found in Section 1: Box A of the SY2013-2014 REPORT from the SY 2013-14 tool or you may find it below (Price 2)</i>		Requirement price to the nearest cent			
7	\$ 2.51		\$ 2.62			
8	<i>Note: Above prices are based on adjusting SY 2013-2014 price requirement by the 2% rate increase plus the Consumer Price Index (2.27%)</i>					
9						
10	Complete if you do NOT know your SY2013-2014 Unrounded Price Requirement					
11	Annual Unrounded Requirement Finder					
12	Enter the SY 2010-11 Weighted Average Price below <i>** The weighted average price for SY 2010-11 is the weighted average of all paid lunch prices charged in the SFA</i>					
13	SY 2010-11 Weighted Average Price		Unrounded Price Requirements			
<table border="1"> <tr> <td style="text-align: center;"> Price 1: SY 2012-2013 Requirement price to the nearest cent </td> <td style="text-align: center;"> Price 2: SY 2013-2014 Requirement price to the nearest cent </td> </tr> <tr> <td style="text-align: center;">\$ -</td> <td style="text-align: center;">\$ -</td> </tr> </table>			Price 1: SY 2012-2013 Requirement price to the nearest cent	Price 2: SY 2013-2014 Requirement price to the nearest cent	\$ -	\$ -
Price 1: SY 2012-2013 Requirement price to the nearest cent	Price 2: SY 2013-2014 Requirement price to the nearest cent					
\$ -	\$ -					
14						
15						

Instructions Unrounded Requirement Finder SY 14-15 Price Calculator SY 14-15 NonFederal Calculator

Once you have entered in your *SY 2013-14 Unrounded Price Requirement*, click the link further down on the same tab to go to the *SY 2014-15 Price Calculator*, and then **skip to page 7 in the instructions**.

B7 2.51					
A	B	C	D	E	F
14	SY 2010-11 Weighted Average Price		Price 1: SY 2012-2013 Requirement price to the nearest cent	Price 2: SY 2013-2014 Requirement price to the nearest cent	
15			\$ -	\$ -	
17	<p><u>If you do not know your SY2010-2011 Weighted Average Price</u> <u>CLICK HERE</u></p>				
19	<p><i>Note: The SY 2013-14 requirement is based on price increase requirements from SY 2011-12 through SY 2012-12.</i></p>				
21	<p><u>Use the links below to go to the next step:</u></p>				
22	<p> Click here to go to SY 2014-15 Price Calculator</p>				
23	<p>Click here to go to SY 2014-15 Non-Federal Source Calculator</p>				
24	<p>Click here to go to SY 2014-15 Split Calculator</p>				
25	<p>Go to Instructions</p>				
27	<p>Note: This tool is created to allow the user to only enter the weighted average price. If any other parts of the tool are modified, the user runs the risk of calculating an incorrect new average price. Users should not modify the tool's current functionality.</p>				
34					

Instructions Unrounded Requirement Finder SY 14-15 Price Calculator SY 14-15 NonFederal Calculator

If you do not know your SY 2013-2014 Unrounded Price Requirement, enter in your SY 2010-11 Weighted Average Price in the peach SY 2010-11 Weighted Average Price box. Then, enter Price 2 in the Step 1 Enter the SY 2013-14 Unrounded Price Requirement box.

Step 1

Enter the SY 2013-14 Unrounded Price Requirement in the box below

This is can be found in Section 1: Box A of the SY2013-2014 REPORT from the SY 2013-14 tool or you may find it below (Price 2)

SY 2014-15 Weighted Average Price Requirement

Requirement price to the nearest cent

\$ -

Note: Above prices are based on adjusting SY 2013-2014 price requirement by the 2% rate increase plus the Consumer Price Index (2.27%)

Complete if you do NOT know your SY2013-2014 Unrounded Price Requirement

Annual Unrounded Requirement Finder

Enter the SY 2010-11 Weighted Average Price below

** The weighted average price for SY 2010-11 is the weighted average of all paid lunch prices charged in the SFA

SY 2010-11 Weighted Average Price	Unrounded Price Requirements	
	Price 1: SY 2012-2013 Requirement price to the nearest cent	Price 2: SY 2013-2014 Requirement price to the nearest cent
\$ 2.25	\$ 2.42	\$ 2.54

If you do not know your SY2010-2011 Weighted Average Price
[CLICK HERE](#)

Note: The SY 2013-14 requirement is based on price increase requirements from SY 2011-12 through SY 2012-12.

Use the links below to go to the next step:

[Click here to go to SY 2014-15 Price Calculator](#)

[Click here to go to SY 2014-15 Non-Federal Source Calculator](#)

[Click here to go to SY 2014-15 Split Calculator](#)

Once the SY 2010-11 Weighted Average Price has been entered, click the link to go to the SY 2014-15 Price Calculator. **Skip to page 7 in the instructions.**

If you do not know your SY 2010-2011 Weighted Average Price, click here and continue to the next page.

Enter the October 2010 number of paid lunches served/claimed and the corresponding price charged.

SY 2010-2011 Weighted Average Price Calculator

Enter current prices and number of lunches sold at each price using **October 2010** data.

Monthly # of Paid Lunches	Paid Lunch Price	Monthly Revenue	SY 2010-11 Weighted Average Price
1.		\$ -	
2.		\$ -	
3.		\$ -	
4.		\$ -	
5.		\$ -	
6.		\$ -	
7.		\$ -	
8.		\$ -	
9.		\$ -	
10.		\$ -	
TOTAL	-	\$ -	\$ - is the SY2010-2011 weighted average price

Enter this price in the first data entry box on the SY2011-12 Price

[Click to go back to Unrounded Requirement Finder](#) [Go to instructions](#)

Note: This tool is created to allow the user to only enter the number of paid lunches and the related prices. If any other parts of the tool are modified, the us

SY 13-14 Split Calculator SY 2013-2014 REPORT SY 12-13 Price Calculator **SY 10-11 Price Calculator**

The SY 2010-11 Weighted Average Price will show in this box.

After you have calculated the SY 2010-2011 Weighted Average Price, then go back and enter this amount in the SY 2010-11 Weighted Average Price box.

Enter in your *SY 2010-11 Weighted Average Price* in the peach *SY 2010-11 Weighted Average Price* box. Then, enter *Price 2* in the Step 1 *Enter the SY 2013-14 Unrounded Price Requirement* box.

The screenshot shows a web form titled "Step 1" with the following sections:

- Enter the SY 2013-14 Unrounded Price Requirement in the box below**
 - Text: "This can be found in Section 1: Box A of the SY2013-2014 REPORT from the SY 2013-14 tool or you may find it below (Price 2)"
 - Input field: A box with a dollar sign and a minus sign.
 - Note: "Above prices are based on adjusting SY 2013-2014 price requirement by the 2% rate increase plus the Consumer Price Index (2.27%)"
- Complete if you do NOT know your SY2013-2014 Unrounded Price Requirement**
 - Annual Unrounded Requirement Finder**
 - Text: "Enter the SY 2010-11 Weighted Average Price below" and "** The weighted average price for SY 2010-11 is the weighted average of all paid lunch prices charged in the SFA"
 - Table:

Unrounded Price Requirements		
SY 2010-11 Weighted Average Price	Price 1: SY 2012-2013 Requirement price to the nearest cent	Price 2: SY 2013-2014 Requirement price to the nearest cent
<input type="text"/>	\$ -	\$ -
 - Text: "If you do not know your SY2010-2011 Weighted Average Price. [CLICK HERE](#)"
 - Note: "The SY 2013-14 requirement is based on price increase requirements from SY 2011-12 through SY 2012-12."
 - Use the links below to go to the next step:**
 - [Click here to go to SY 2014-15 Price Calculator](#)
 - [Click here to go to SY 2014-15 Non-Federal Source Calculator](#)
 - [Click here to go to SY 2014-15 Split Calculator](#)

Red arrows point from the text above to the "SY 2010-11 Weighted Average Price" input box and the "Price 2" input box. A red circle highlights the "Price 2" input box.

Once the SY 2010-11 Weighted Average Price has been entered, click the link to go to the *SY 2014-15 Price Calculator*.

Enter the October 2013 number of paid lunches served/claimed and the corresponding price charged. *Note: Adult/second lunches (i.e. nonreimbursable meals) served should **not** be entered.*

SY 2014-15 Price Adjustment Calculator							
Go to Instructions		SY 2014-15 Weighted Average Price Requirement <table border="1"> <tr> <th>Requirement price to the nearest cent</th> <th>Optional price requirement ROUNDED DOWN to nearest 5 cent</th> </tr> <tr> <td>\$ -</td> <td>\$ -</td> </tr> </table> <p><small>Note: Above prices are based on adjusting SY 2013-2014 price requirement by the 2% rate increase plus the Consumer Price Index (2.27%)</small></p>		Requirement price to the nearest cent	Optional price requirement ROUNDED DOWN to nearest 5 cent	\$ -	\$ -
Requirement price to the nearest cent	Optional price requirement ROUNDED DOWN to nearest 5 cent						
\$ -	\$ -						
SY 2013-14 Weighted Average Price Calculator Enter the paid prices and number of paid lunches sold at each price for October 2013.							
Monthly # of Paid Lunches	Paid Lunch Price	Monthly Revenue	SY 2013-14 Weighted Average Price				
1.		\$ -					
2.		\$ -					
3.		\$ -					
4.		\$ -					
5.		\$ -					
6.		\$ -					
7.		\$ -					
8.		\$ -					
9.		\$ -					
10.		\$ -					
TOTAL		\$ -	\$ -				
<small>Note: SY 2013-14 Weighted Average Price equal to or above \$2.65 are compliant for SY 2014-15. \$2.65 is the difference between the Free and Paid reimbursement rates for SY 2013-14.</small>							
Total Price Increase for SY 2014-15 \$ -							
Required price for SY 2014-15							

Instructions Unrounded Requirement Finder SY 14-15 Price Calculator SY 14-15 NonFederal Calculator

The total price increase for the 2014-2015 School Year will be calculated and entered into the *Total Price Increase for SY 2014-15* box.

	A	B	C	D	E	F	G	H
7				\$ 2.62	\$ 2.60			
8				<i>Note: Above prices are based on adjusting SY 2013-2014 price requirement by the 2% rate increase plus the Consumer Price Index (2.27%)</i>				
10				SY 2013-14 Weighted Average Price Calculator				
11				Enter the paid prices and number of paid lunches sold at each price for October 2013.				
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Monthly # of Paid Lunches	Paid Lunch Price	Monthly Revenue	SY 2013-14 Weighted Average Price
1. 2,654	\$ 2.55	\$ 6,767.70	
2. 2,356	\$ 2.45	\$ 5,772.20	
3.		\$ -	
4.		\$ -	
5.		\$ -	
6.		\$ -	
7.		\$ -	
8.		\$ -	
9.		\$ -	
10.		\$ -	
TOTAL 5,010		\$ 12,539.90	\$ 2.50

Note: SY 2013-14 Weighted Average Price equal to or above \$2.65 are compliant for SY 2014-15. \$2.65 is the difference between the Free and Paid reimbursement rates for SY 2013-14.

Total Price Increase for SY 2014-15
\$ 0.10

Required price for SY 2014-15 (with 10 cent cap)
\$ 2.60

Remaining increase carried forward to SY 2015-16
\$ -

Remaining credit carried forward

[Instructions](#)
[Unrounded Requirement Finder](#)
[SY 14-15 Price Calculator](#)
[SY 14-15 NonFederal Calculator](#)

If your school has different prices for separate grade groupings, you will need to complete the *Step 3 (Optional)*, to determine how to apply the increase to the various grade groupings. This can be found further down on the current page of the PLE Tool.

Go to SY2014-2015 Report

Step 3 (Optional)

Pricing Estimation Calculator

Below is a tool allowing users to manipulate prices to achieve the required new weighted average price.

	Monthly # of Paid Lunches	Paid Lunch Price	Monthly Revenue	Weighted Average Price
1.			\$ -	
2.			\$ -	
3.			\$ -	
4.			\$ -	
5.			\$ -	
6.			\$ -	
7.			\$ -	
8.			\$ -	
9.			\$ -	
10.			\$ -	
TOTAL	-		\$ -	\$ -

Note: This tool is created to allow the user to only enter the number of paid lunches and the related prices. If any other parts of the tool are modified, the user runs the risk of calculating an incorrect new average price. Users should not modify the tool's current functionality.

Instructions / Unrounded Requirement Finder / **SY 14-15 Price Calculator** / SY 14-15 NonFederal Calculator

Enter the number of October 2013 paid lunches, and then alter the prices to meet the new required Weighted Average Price. The new weighted average price should be at least equal to the amount in the *Required price increase for SY 2014-15 (with 10 cent cap)* box.

Once you have completed the *Step 3 (Optional)* you will want to click to go to the SY 2014-2015 Report.

Excel interface showing the Pricing Estimation Calculator tool. The formula bar displays $=B14*C14$.

Required price for SY 2014-15 (with 10 cent cap)	
\$	2.60
Remaining increase carried forward to SY 2015-16	
\$	-
Remaining credit carried forward to SY 2015-16	
\$	-

[Go to SY2014-2015 Report](#)

Step 3 (Optional)

Pricing Estimation Calculator

Below is a tool allowing users to manipulate prices to achieve the required new weighted average price.

	Monthly # of Paid Lunches	Paid Lunch Price	Monthly Revenue	Weighted Average Price
1.			\$ -	
2.			\$ -	
3.			\$ -	
4.			\$ -	
5.			\$ -	
6.			\$ -	
7.			\$ -	
8.			\$ -	
9.			\$ -	
10.			\$ -	
TOTAL	-		\$ -	\$ -

Note: This tool is created to allow the user to only enter the number of paid lunches and the related prices. If any other parts of the tool are modified, the user runs the risk of calculating an incorrect new average price. Users should not modify the tool's current functionality.

Excel status bar: Ready | Instructions | Unrounded Requirement Finder | **SY 14-15 Price Calculator** | SY 14-15 NonFederal Calculator

Because you have decided to increase the price of the paid lunch to meet the 2014-2015 Weighted Average Price Requirement, you will need to click the drop down box arrow and select *Increase SY 2014-2015 average weighted price*.

USDA FOOD AND NUTRITION SERVICE [Go to instructions](#)

SY2014-2015 Weighted Average Pricing Report

This report assists in tracking the pricing requirements and amounts carried forward for SY 2014-2015. Information on this report is used to determine the SY 2014-2015 weighted average price requirements.

Please print and keep in records.

NOTE: If information is changed in the tool, the report contents will change.

Section 1: SY2014-2015 Weighted Average Paid Price Requirements

A. SY 2014-15 Weighted Average Price Requirement*: <small>*This price will be entered into the SY 2014-2015 tool to determine the SY2014-2015 weighted average price requirements</small>	\$2.62
B. Optional Price ROUNDED DOWN to nearest 5 cents:	\$2.60

Section 2: Amounts Carried Forward to SY 2015-2016

Select the SY 2014-2015 method used to ensure sufficient funds are provided for PAID Lunches

- Increase SY2014-2015 average weighted price
- Contribute Non-Federal sources for SY2014-2015
- Both

A. Remaining increase carried forward to SY 2015-16:	
B. Remaining credit carried forward to SY 2015-16:	

Non-Federal Source Contributions

C. Remaining Annual Non-Federal Source Contribution carried forward to SY 2015-16:	
D. Remaining Credit carried forward to SY 2015-16:	

Instructions Unrounded Requirement Finder SY 14-15 Price Calculator SY 14-15

You will want to print a copy of the SY 2014-2015 Report as proof that you ran the tool or save it electronically on-site. It is also advised that you print a copy of each tab separately and keep them for your records. This tool is something that potentially will be requested during an Administrative Review, and is part of the required three year record retention.